



a town for a lifetime IRONDEQUOIT *New York*

Irondequoit Historic Preservation Commission

Meeting Minutes

January 30, 2024

Meeting held in Broderick Room, Irondequoit Town Hall.

CALL TO ORDER: 7:38 pm - by Vice Chairperson, Mark Johns

PLEDGE TO THE FLAG:

ROLL CALL:

- Present:
 - Vice Chairperson, Mark Johns (MJ)
 - Bruce Dumbauld (BD)
 - Greg Walther (GW)
 - Jennifer Ahrens (JA)
 - Anne Himes (AH)
 - Historian, Gregory Merrick (GM)
- Absent:
 - Chairperson: Chris Brandt (CB)
 - Sara Corona (SC)

Quorum met: (simple majority of voting members [needing 4]) YES

GM: Introduced special guest, new Town Supervisor, Andrea Evans. Supervisor Evans, stated being a long time member of the military, he is a strong supporter of history and the role it plays in our nations development. Each Commission member then introduced themselves.

REVIEW OF MEETING MINUTES:

- December 26, 2023 - Minutes were approved with minor corrections - Motion BD / Seconded GW / carried

PUBLIC INPUT:

- None

NEW APPLICATIONS:

- None

CORRESPONDENCE / COMMUNICATION:

- None

LIAISON REPORT:

- GM: Reported a new topic will be added to the minutes, which will be known as the, “Parking Lot”. The “Parking Lot” will contain topics which do not get resolved at a meetings and are carried over to future meeting(s) for a purpose, such as, tabled because of incomplete information, other approvals needed (Attorney, Town Board, other agency, etc.), or similar reasons. Items placed on the “Parking Lot” will identify a date it was placed there and remain there until a resolution is made.
- GM: Reported he has submitted an additional budget wish list at the invitation of the Supervisor. The submitted list includes \$4,347.00 for the Historic Preservation Commission to purchase 21 cast aluminum plaques, to be mounted on designated historic buildings within the Town. Supervisor Evans, explained that the State and Federal Budgets allocate monies to be returned to local municipalities for special projects. The Town of Irondequoit, if they apply, is qualified for these returned monies. The Supervisor has offered to each department head, if they have a need, to submit additional budget items and the Town will submit the application. The due date was February 8.

COMMITTEES:

- JA: Gave an update on the draft letter and brochure, which is being produced to assist residents understand the pros and cons of having their property designated. A copy of a brochure for the Village of Fairport and the Town of Brighton were given to Commission members for review and ideas. The draft for the Town of Irondequoit is just about finished and she will be looking for some pictures to put in the brochure. JA asked AH if she would be interested in working on the final draft with JA and SC. Supervisor Evans was asked if this would be a violation of the Open Meeting Law, having three members of the Commission, working on a brochure. Because these three members would be only working on the brochure development and the Commission, at one of their regular meetings would still have to approve any final designs and/or information, he did not see this as a violation.

OLD BUSINESS:

- MJ: Reported for CB on the status of the Wimbledon Road, Historic District. A meeting was held with the interested property owners on a Saturday morning in early 2022. This is the first Historic District being sought within the Town. CB lives in one of the homes within this proposed district. Being a property owner within a registered Historic District offers Grant opportunities and tax breaks on certain restoration projects. CB hopes to have a final copy of the application to SHPO (State Historic Preservation Office) by March 28th; have a final Public Hearing by April 10, 2024 for compliance by the home owners in the district; and State approval by June 12th.

- MJ: Reported for CB on the progress of the plaques. Changes in the plaques might include the date built and, changing the wording to “This property is a designated Landmark, of the Town of Irondequoit.”
- MJ: Reported for CB on the status of the Town-wide Historic Resource Grant. The information has been given to the Town Board for final approval and authorization for the RFP (Request For Proposal).

NEW BUSINESS:

- None

GOOD AND WELFARE:

- JA: Reported the “Current Conditions Report” on the Pioneer House and Cobblestone Blacksmith Shop are 90% complete. These structures are owned by the Town of Irondequoit and have not been properly maintained. The Town Historian and the Irondequoit Historical Society asked the Preservation Commission for guidance in identifying concerns with the current condition of these buildings. This report was completed by Bero Architecture, Tim Wisner Mechanical, and RRB Engineering. Once complete this report can be used to identify priority repairs and maintenance issues as well as seek Grant opportunities. The report should be done before the end of the month and will be shared with the Irondequoit Historical Society and the Town Historian.

With no other business before the Commission, Vice-chair, MJ entertained a motion to adjourn.

ADJOURN:

- Motion made by GW, seconded by BD. Meeting adjourned at 8:16 pm.
- Next meeting: Tuesday, February 27, 2024; 7:30 pm; Broderick Room, Irondequoit Town Hall.

PARKING LOT:

690 Titus Ave Designation - legal action
 Wimbledon Road Historic District
 Historical Plaques
 Town-wide Historic Resource Grant
 Designation letter & Brochure